

## *Printing a Complete Bikwil Issue*

To print a 12-page issue you should proceed as follows:

1. Having downloaded the appropriate PDF file, click on the printer icon in the PDF Reader to start printing.
2. Using **A4 paper (not Quarto)**, print PDF page 1 only. This will print *Bikwil* pages 12 and 1, side by side.
3. Turn over the printed page and print PDF page 2 only. This consists of *Bikwil* pages 2 and 11, which will appear in order on the back of pages 12 and 1.
4. On a fresh sheet print PDF page 3 only. This will print *Bikwil* pages 10 and 3.
5. Turn over the page just printed and print PDF page 4 only. This consists of *Bikwil* pages 4 and 9, which will appear in order on the back of pages 10 and 3.
6. Repeat Steps 3 and 4, one PDF page at a time, until all pages are printed.
7. You may now fold the pages down the middle into a booklet of correctly arranged A5 pages. If you have a long-reach stapler, you can fasten them together before folding.
8. It is important that you orient each sheet properly when turning it over to print on its back. Turn it end-over-end, rather than side-over-side.
9. The example given above is for Issues 1 and 2, which are 12 pages long, but the same principle applies for larger issues. In their case, of course, the page numbering will vary. So for a 16-page issue *Bikwil* pages 16 and 1 will print side by side first, then on the back of pages 16/1 you'll have pages 2/15, and so on. Similarly, for the special Wagner issue (Issue 10) it goes 72/1 on the front, 2/71 on the back of that, etc.